

**POLGOOTH VILLAGE HALL**  
**MINUTES OF COMMITTEE MEETING**  
**13 JULY 2015**

**Those present were**

Nigel Hitchens, Wendy Hitchens, Pam Hitchens, Karina Davis, Drena Banks, Di Thompson, Billie Ensor, Michele Taylor, Garry Hitchens, Chris Passmore, Jonathan Childs, Tim Warren

**Apologies received from**

Jane Hicks, Sharon Kendall, Tanya Williams, Steve Thornhill, Liz Thornhill, Sam Butcher

**1. Chair**

There being no permanent Chair, Nigel Hitchens was chair for the evening.

**2. Finance**

Jonathan reported that our financial position was improving slowly - we have received a grant from the Parish council of £800. Chris was asked to pass on our thanks to them.

There is now £2,300 in the hall bank account and various other members of the committee had tonight handed in further cash. There is also money held by the pantomime group which is also hall funds. We have a £450 credit on the gas bill which is due to us. Our biggest annual expense is the insurance and payment for that is 6 months away.

**3. Minutes of the last meeting**

These were approved.

**4. Matters arising**

**Curtains** - Snowball fabrics have quoted £800 but that seems to have been to cover the entire wall rather than each window.

Di confirmed she had been to the market and could buy readymade curtains with blackouts sewn in to them properly for £500.

There was some discussion about the need for the curtains to be suitably fire retardant as it is a public building so Di said she would check how that affected the price of the market curtains and go back to Snowball for a further quote as he hadn't quoted on the same basis as the market curtains. Garry will then let everyone know the figures so we can make a decision and get it done before the next film showing in September.

**Grants** - Garry reported that he was working on grant applications for heating and windows.

Windows - he has one quote but could do with another one. Tim confirmed he would contact Holmbush Windows. The windows are forming part of the whole heating project. The application for funding for the windows is going to Cornwall Community Foundation for one of their funds.

Heating - The quote for a new system (boiler and radiators) using ordinary radiators was £11,000. If we had public building radiators (cool to touch) this would put the

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quote up to £21,000. Therefore we will go for ordinary radiators and put covers on them!

We can apply for grant funding from SITA for up to £30,000 but they like to see matched funds.

There was a discussion about whether improving the roof space insulation would be helpful and we will therefore look at that too.

**General Hall improvements** - Nigel agreed to sort out the floorboards in the hall that are a bit insecure. Steve has put new mirrors in the toilets and renewed the sealed edges.

Jonathan said he would write a letter of thanks to the paint suppliers.

**The next date for painting the hall will be 22 August 2015 - meet 9 am and bring brushes and equipment**

#### **5. Safeguarding**

This is underway - Michele and Karina are meeting with Caroline Hitchens and Ian Cleary tomorrow night to go through everything and finalise the policies and procedures. Karina explained that the Kids group had stopped for now but that she was hoping to get it all up and running again by September. Michele has spoken to Cornwall council and it should be possible to get DBS checks all done by then.

#### **6. Defibrillator**

It was agreed we should finalise this. Tim asked what the £300 pa option would cover. If it includes battery and pads replacement then that is a good deal and we should go for that. If not, then it might not be such a good option. Jonathan confirmed he would check what the £300 covered and report back so we could proceed. The hall would fund the first year and fundraising would be required thereafter.

#### **7. Group reports**

- a) **Ladies Group** - the group is doing well, they had a fish and chip supper last month, this month they are having a talk by Help for Heroes, and then no meeting in August. Various speakers are planned for the end of the year.
- b) **Kids group** - not running at present. There is to be a party on Friday for the end of the year. Hopefully all will be back up and running by September.
- c) **Polgooth Times** - next edition is on its way. They could do with more contributions but that is always the case. Michele will send a summary of tonight's meeting
- d) **Parish Council** - they have dealt with a number of planning applications - some allowed, some refused.

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e) **Church** - the church celebrated its 30th anniversary on 4 July with an open day, and then had a celebration service on Sunday 5 July. They are struggling a bit due to dwindling numbers and there are no family services any more as there are no children who attend regularly. It is a common problem for churches and Polgooth is managing to keep going where lots of others have closed.

f) **Pantomime** - DVD viewing is Sunday 19 July.

Next year Ian Taylor is going to direct and at present it is going to be Mother Goose.

The variety show is taking shape, St Mewan Community choir is singing on 10 October, and at the moment there is no-one to do the second half on 9 October, but Nigel reported that some members of Roche Brass could come and do the Thursday 8 October.

g) **Film club** - 4 showings so far, with various attendance levels, but doing ok. The next film will be the Imitation Game in September, and then Paddington in the October half term.

The meeting concluded 8.40 pm

**The next meeting will be on Monday 14 September at 7.30 pm**